



**Submission Deadline: Monday, November 15, 2021, 11:59 PM PT**

**\*\*All Submissions must be submitted electronically\*\***

### **Abstract Submission Instructions**

The Scientific Program Committee for the 72<sup>nd</sup> Annual Meeting of the California Society of Plastic Surgeons (CSPS), invites the submission of abstracts for possible inclusion in the program. The CSPS Scientific Program Committee will review all abstracts submitted and determine the category and time allotted for all papers submitted. Papers selected for presentation will be from 3-5 minutes in length. Papers selected will either be selected for presentation during the General Session or the Clinical Pearls & Peanuts Session.

### **Abstract Qualifications**

Material presented must be original. Abstracts cannot have been presented at any other national meeting as an oral or poster presentation.

**ABSTRACT SUBMISSIONS ARE LIMITED TO 500 WORDS**

### **Abstract Topic Categories**

- Aesthetic
- Breast
- Craniofacial/Pediatrics
- General Reconstruction
- Head & Neck
- Trunk & Extremity
- Research
- Community Plastic Surgery
- Other

### **Submission Guidelines**

Authors may submit as many abstracts as they wish for consideration, but selected individuals may deliver a maximum of two (2) oral presentations. In the event that more than two (2) abstracts from an author are accepted for oral presentation, additional selected abstracts must be presented by a co-author. We encourage you to become part of this educational program.

### **Text and Images**

Create your abstract text in a word processing program prior to submission. Use that program to check the word count. Abstract text is limited to 500 words or less.

- Word Maximum Limit: 500
- Word Minimum Limit: 50

- One figure or table may be used  
*\*Images/tables are worth 25 words and can be directly uploaded to the submission site\**

Abstract text should not contain title, author information or other identifying information; these are specified elsewhere in the submission process. Please note that all information as you enter it will be used for publication. Please ensure correct spelling and consistency in format.

## **Disclosures**

Cine-Med is jointly accredited by the Accreditation Council for Continuing Medical Education (ACCME), the Accreditation Council for Pharmacy Education (ACPE), and the American Nurses Credentialing Center (ANCC), to provide continuing education for the healthcare team.

Learners participating in all formats of CME activities sponsored, co-sponsored, or jointly provided by the Cine-Med must be provided the opportunity to properly evaluate the objectivity of the information, analysis, and recommendations presented during an activity. It is important that the learners be informed of any aspect of personal or professional circumstance, originating with anyone in a position to control educational content, out of which a perception of a conflict of interest would arise.

**An ineligible company** is defined by the ACCME as any entity producing, marketing, re-selling, or distributing health care goods or services consumed by, or used on, patients, with some exceptions, such as, eligible non-profit or government organizations, non-health care related companies, and providers of clinical service directly to patients. Circumstances calling for disclosure include, but are not limited to: receipt of financial support from an ineligible company, as defined above, for research activities or other scientific work reported on during the program, or, a personal financial or proprietary interest in, or consultant relationship to, a company that is a commercial supporter of the activity or whose product or service is discussed as part of the subject matter of the activity. Specifically, any financial relationship in any amount occurring in the last twenty four (24) months (even if the relationship has been divested), including those of a spouse/partner, must be disclosed.

**A conflict of interest** exists wherein an individual has or uses the opportunity to inject bias based on the held financial interest into the educational content or dissemination of related information. According to the ACCME, financial relationships create actual conflicts of interest in CME when individuals have both a financial relationship with an ineligible company and the opportunity to affect the content of CME about the products or services of that ineligible company, as defined above.

Based on the above, ALL CME-related persons involved with content, including committee members, activity chairs/co-chairs, reviewers, presenters, moderators, authors, editors, staff, and others as applicable, must:

- Disclose any aspect of his/her personal or professional circumstances which might reasonably be related to the educational activity content or material being presented or disseminated OR indicate that they have nothing to disclose.
- Confirm that any financial relationship/affiliation disclosed will in no way influence the content of material being presented or disseminated. For persons with oversight responsibility, recusal from the formulation process is required for any CME activity or activity segment which is directly related to the held financial relationship.
- Confirm that the above submitted disclosure statement must, and will, be stated verbally from the podium prior to presentation and included in print on any audio/visual or handout material. Cine-Med will additionally publish the submitted disclosure information in related activity materials, in print and/or online, as applicable.

## **Resident Competition Qualifications**

For the Resident(s) submitting paper(s), please indicate on the Abstract Submission form if you wish for your

paper to be considered for the Resident Competition.

**Please note:** To be considered as a Resident Competition Paper, Program Directors must certify the work submitted was performed by the Resident of an ACGME California Plastic Surgery Residency Program. The number of Resident Competition abstracts accepted from each training program will be limited to one per resident. As such, if you are Resident submitting multiple papers, please only indicate the one (1) paper you wish to be considered for the Resident Competition by indicating on the Abstract Form. All other submissions from Residents will be considered by the Committee for presentation.

## **Journal Submission**

**AGAIN THIS YEAR**, the 72<sup>nd</sup> CSPA Annual Meeting will provide presenters who have had their abstract(s) approved for presentation the opportunity to have their abstract(s) published in CSPA April 2022 Supplement of the Annals of Plastic Surgery.

In addition, for those who present at the 72<sup>nd</sup> Annual Meeting, you will also have the opportunity to submit your manuscript for the CSPA May 2023 Supplement of the Annals of Plastic Surgery. The manuscripts will undergo peer review by the CSPA Scientific Committee, revisions based on the often-lively discussions following each presentation as well as additional review by the Committee. These manuscripts will then be directed toward publication with an executive editorial review and copyediting. The deadline for online submission of the manuscript to CSPA Supplement to the Annals of Plastic Surgery is: **July 1, 2022**.

Submission for publication is not required for presentation of an Abstract. Presenters may choose to submit their work to other journals or choose not to publish at all. Please indicate on the Abstract Submission Form your interest to submit your abstract or and/or manuscript.

## **Notice of Acceptance**

Notice of acceptance or non-acceptance will be forwarded to the **presenter only**. Presenters are responsible for notifying any co-authors. **All correspondence will be sent to the email address listed for the presenter.**